ConDFW Art Show Print Shop Control Sheet **Year:_____** Page ___ of ___

P#__ __ Loc _____

Name: _____ **Media Photography:** ☐ **Yes** ☐ **No**

Address: _____ **Professional Status:** ☐ **Amateur** ☐ **Semi** ☐ **Pro**

_____ **Hotel Room:** _____

Phone: _____ **Email:** _____

* Whole Dollar amounts only

Piece#	In	Title of Piece	Qty	Price*	Sold (tally)	QtyIn	QtyOut
Page Totals		**ART SHOW STAFF ONLY**			**Sold** (total)	**QtyIn**	**QtyOut**

(Complete on page 1 Only)

☐ **Mail In** ☐ **Attending** **Received By:** _____ **Method:** **Fedex** **UPS** **USPS**

☐ **Layout** ☐ **Registered** **Insured** ☐ **Yes** ☐ **No** ☐ **In Tact** ☐ **Damaged*Note on reverse**

Return Via: **Fedex** **UPS** **USPS** **Label Provided?** ☐ **Yes** ☐ **No** **Check #** _____ **$** _____

Actual Shipping Cost **$** **Adj** **$**

Payment Summary

☐	**# Panels**	**$**	**Sales All pgs**		**Make Check Payable To:**
☐	**# Tables**	**$**	**Print Shop Sales**	**+**	
☐	**Layout Y/N**	**$**	**Total Sales**	**=**	**Check Amount** _____ **Check #** _____
	Amt Paid	**$**	**10%**	**-**	**Mail Date** **Mail By**
	Amt Due	**$**	**Shipping**	**-**	**Notes:**
			Other (_____)	**+/-**	
			Payment Due	**$**	