



ConDFW Dealer Info

February 15-17, 2019

Radisson Fort Worth Fossil Creek

Convention info can be found at www.ConDFW.org

The ConDFW Dealers' Room is for those wanting to sell or promote things at the convention. This includes books, comics, jewelry, clothing, costuming, games, art, prints, self-published works, handmade items, tea, aromatics, crafts, swords, mugs, hats, masks, collectibles, memorabilia, dice, cards, action figures, and everything else legal for retail sale in the state of Texas.

Size & Prices:

Size: All tables are approximately 8' x 30", with approximately 3' behind.

- On Site Deal.....1=\$80 2=\$160
- FEB 19, 2018 DEC 31, 2018..... 1=\$100 2=\$200
- JAN-1-2019- Onsite..... 1=\$120 2=\$240

Dealers' Room Hours (subject to change, hours will be posted at con):

- Thursday: Setup ONLY from 6 pm to 10 pm. Room NOT open to the public on Thursday.
- Friday: Setup begins at 10 am, room open to the public 2 pm – 8 pm
- Saturday: 10 am – 6 pm, room open to dealers ONLY 1/2 hour before & after public hours
- Sunday: 10 am – 4 pm, room open to dealers ONLY 1/2 hour before public hours; ALL dealers & merchandise must clear the room by 5 pm!!!

PLEASE PLAN ACCORDINGLY TO WORK WITHIN THESE HOURS.

Note that our volunteer convention staff is limited, and will NOT be available to help with loading, unloading, setting up, or monitoring your merchandise in ANY way—nor will the Hotel staff.

ALL DEALERS ARE RESPONSIBLE FOR PROVIDING THEIR OWN LABOR AND STAFFING.

Dealer Passes:

1 table = 3 passes 2 tables = 4 passes Additional passes are **\$20** each.

Note that we did increase the number of badges provided with paid tables to allow for the increased table size and 2-table limit, and we did not increase table prices! All dealer passes are printed with the 'Dealer Company Name'.

HOW TO REQUEST SPACE:

- **Electronically:** complete and SIGN the DEALER TABLE REQUEST form and email it to our Dealers' Room Officer at ConDFW.Dealers@gmail.com. You will be sent a PayPal Invoice.
- **US Mail:** complete and SIGN the DEALER TABLE REQUEST form and send it with payment to:
ConDFW
750 South Main, Suite #150
PMB #14
Keller, TX 76248

Accepted: Cash, check*, money order, credit cards. *A \$35 fee will be issued for returned checks.

Your signature on the Dealer Table Request Form indicates you have read and understand the ConDFW Dealer Info pages, including table prices, sizes, payment information, returned check fee information, hours, refund/cancellation policy, and other policies. *Failure to comply with ConDFW policies may result in ejection from the Room and restriction from future ConDFW conventions, and no refund will be issued.* Your signature AND payment indicate your request for table space at ConDFW, subject to availability and approval. ConDFW's Dealers' Room Officer will contact you to confirm your tables or position on the waiting list.

Email Questions To: ConDFW.Dealers@gmail.com



ConDFW Dealer Info (Continued)

February 15 - 17, 2019

Radisson Fort Worth Fossil Creek

Convention info can be found at www.ConDFW.org

NEW! Program Book Ads: 50% OFF For Registered Dealers!

Contact ProgramBook@ConDFW.org for specifications.

CONDFW DEALER POLICIES:

- Your signature on the Dealer Table Request Form indicates you have read and understand the ConDFW Dealer Info pages, including table prices, sizes, payment information, returned check fee information, hours, refund/cancellation policy, and other policies. *Failure to comply with ConDFW policies may result in ejection from the Room and restriction from future ConDFW conventions, and no refund will be issued.* Your signature AND payment indicate your request for table space at ConDFW, subject to availability and approval. ConDFW's Dealers' Room Officer will contact you to confirm your tables or position on the waiting list.
- Actual table assignments will not be issued until your arrival at the con, **or** at the point which the Dealers' Room sells out. This allows us to accommodate as many requests as possible.
- **Table placement is FINAL.** The Dealers' Room Officer tries to accommodate as many special requests for table placement as possible, but not every need can be met.
- The Radisson Fort Worth Fossil Creek prohibits retail merchandise sales anywhere outside of designated ConDFW programming areas.
- We do **NOT** allow the burning/melting/heating/vaporizing of anything in the ConDFW Dealers' Room. This includes incense, candles, aromatic oils, etc. **No Flames** and **No Smoke** will be permitted—some people have breathing issues and allergies. 'Nuff said.
- Noisy and/or visually annoying media such as loud music or videos, strobe lights, flashing or rotating siren lights, etc. are all prohibited in the Dealers' Room.
- Cover cloths will **NOT** be provided for your merchandise. Bring a sheet or other piece of cloth if you wish to cover your wares overnight.
- Note that our volunteer convention staff is limited, and will **NOT** be available to help with loading, unloading, setting up, or monitoring your merchandise in ANY way—nor will the Hotel staff. **ALL DEALERS ARE RESPONSIBLE FOR PROVIDING THEIR OWN LABOR AND STAFFING.**
- We cannot guarantee you a power outlet unless you inform us of your need in advance. Please provide your own extension cords, as we do our best to place those that need power near the outlets, but sometimes architecture works against us. Bring cords, and put your name on them.
- **Cancellation and Refund Policy:** Table space is held for dealers to the exclusion of others. Due to the difficulty in reselling space at the last minute:

No refunds will be made after January 13, 2019.

Email Questions To: ConDFW.Dealers@gmail.com



ConDFW Dealer Table Request

TYPE or PRINT CLEARLY!

Dealer Company Name:	
Contact Name:	
Contact Phone:	Email:
Website:	
Address/City/State/Zip:	
Type of merchandise you will be exhibiting/selling/displaying. <u>Be specific!</u>	
Location Preference (not guaranteed): WALL WALL CORNER (Minimum of 2) ISLAND ISLAND CORNER (Minimum of 2)	If power is needed there is a \$15 dollar charge. Please bring a power strip/extension cord with you.
8' x 30" TABLES: On Site Deal.....1=\$80 2=\$160 FEB 19, 2018 DEC 31, 2018..... 1=\$100 2=\$200 JAN-1-2019- Onsite..... 1=\$120 2=\$240 <small>If more than two tables needed please contact ConDFW.Dealers@gmail.com for availability.</small>	TOTAL DUE: # _____ Tables X \$ _____ # _____ Added Passes @\$20
Passes will have "Dealer Company Name" on them. 1 Table = 3 Passes 2 Tables = 4 Passes	POWER: YES (\$15) NO (\$0) TABLE FEE \$ _____ ADD Passes \$ _____ TOTAL DUE \$ _____
Payment Instructions:	Electronically: complete and SIGN the DEALER TABLE REQUEST form and email it to our Dealers' Room Officer at ConDFW.Dealers@gmail.com . You will be sent a PayPal Invoice. US Mail: complete and SIGN the DEALER TABLE REQUEST form and send with payment to: ConDFW 750 South Main, Suite #150 PMB #14 Keller, TX 76248
Your signature below indicates you have read and understand the ConDFW Dealer Info pages, including table prices, sizes, payment information, returned check fee information, hours, refund/cancellation policy, and other policies. Failure to comply with ConDFW policies may result in ejection from the Room and restriction from future ConDFW conventions, and no refund will be issued. Your signature AND payment indicate your request for table space at ConDFW, subject to availability and approval. ConDFW's Dealers' Room Officer will contact you to confirm your tables or position on the waiting list.	
Dealer Signature _____	Date _____
PRINT name _____	