



# 2010 ConDFW Art Show Info

February 12-14, 2010

Crowne Plaza Suites Dallas @ 75 & 635

Further details can be found at [www.ConDFW.org](http://www.ConDFW.org)

## **Prices:**

Through December 31, 2009: \$15, for one table or panel

January 1, 2010-Con: \$20, for one table or panel

Print Shop space provided for \$5 with purchase of table or panel; \$10 if no table or panel is purchased.

**Walk-in availability is not guaranteed. Pre-register to secure a spot.**

## **Sizes and Payment**

All tables are 6'x18"; all panels are 4'x4'.

Space can be reserved with completion of the Art Show Space Request Form and payment of the fee.

We accept cash, checks (*Note: a \$25 fee will be added for returned checks*), money orders, Mastercard or Visa.

Online artist registration and payment via PayPal available at [www.ConDFW.org](http://www.ConDFW.org).

ConDFW will subtract 10% of sales total as commission.

Checks to artists are generally mailed within 3 weeks of the event.

## **Art Show Hours (subject to change, hours will be posted at con):**

Thursday: Staff only.

Friday: Pre-registered Artist Check in and Hanging Begins @ 9:00 am\* see rules

Noon, remaining open space will be made available to Walk-in Artists

Exhibit open to public 2 pm – 8 pm \*No hanging will take place during display hours

Saturday: 11 am – 6 pm, Auction begins at 8 pm

Sunday: 11 am – 4 pm, ALL art & merchandise must clear the room by 6:00 pm!!!

## **Con Membership Passes:**

Unless you are a guest of the convention, no ConDFW Membership passes are given with art show space. You will need to register and pay for a ConDFW Membership online or at the con.

## **Mail-In Artists:**

Please include a check or money order for return shipping; overpayment will be refunded.

Any costs for return shipping not included by the artist will be taken from the sales balance.

If the cost of return shipping is in excess of the amount of sales, all artwork will be held until payment for shipping is received.

Specify any shipping instructions on the Space Request Form. The US Postal Service will be used if no instructions are given.

Email [info@condfw.org](mailto:info@condfw.org) and let us know when to expect your artwork so we can retrieve it promptly.

All items MUST be shipped to arrive no later than February 13, 2010.

**IMPORTANT:** Failure to follow mail-in directions and submit your art by the deadline will result in your art not being hung: NO REFUNDS.

Please use the ConDFW shipping address found on the Space Request Form.

## **Art Show and Auction Rules:**

If Artists do not check in by 12:00pm on Friday, it will be assumed that they are not in attendance and they risk the loss of their space to a walk-in Artist. If you are going to be late in arriving to the convention, email [info@condfw.com](mailto:info@condfw.com) or make a note on your registration form on submission.

All art displayed must be your own original work, and must be matted and prepared for hanging, Art is hung using binder clips and hooks on peg board panels. Take this into consideration when selecting pieces for display. We are not responsible for damage due to improper presentation and hanging by the Artist or Agent..

Panel locations will be determined by the Art Show staff and are available on a first come first serve basis.



# 2010 ConDFW Art Show Rules & Space Request

**Send all forms, fees, artwork to:**

ConDFW  
750 South Main,  
Suite #150, PMB #14  
Keller, TX 76248

**Art Show and Auction Rules (cont'd):**

Space placement is also FINAL. Certain requests will be accommodated as space, occupancy and time allows. The room will be secured overnight for loss prevention, however ConDFW assumes no liability for any losses incurred. Please insure your work against theft, damage, shipping issues, acts of higher power, etc.

Artists are responsible for all sales taxes.

Silent bids on pieces will begin on Friday and continue until the close of bidding on Saturday evening. The Art Show Director will determine if three or four bids send pieces to the live auction. The art show staff may also select pieces to auction at their discretion.

**Cancellation and Refund Policy:** Art Show space is held to the exclusion of others. Due to the difficulty in reselling space at the last minute, no refunds will be made after January 20, 2010.

Explicit nudity may be censored or segregated from the General Exhibit at the discretion of the Art Show Director. ConDFW reserves the right to refuse the exhibition of any work for any reason.

<b>Company Name</b>			
<b>Contact Name</b>		<b>Email</b>	
<b>Business Phone</b>		<b>Cell/Home Phone</b>	
<b>Address</b>			
<b>City/State/ZIP</b>			
<b>Type of art pieces you sell, and please be specific:</b>			
<b>Qty Tables</b> _____	<b>Qty Panels</b> _____	<b>Print Shop</b> [ ] Yes [ ] No	
<b>Payment Info:</b>	MO/Check# _____	Payment Total _____	
	[ ] MC [ ] Visa	—Online	
<b>Shipping Instructions:</b>			

Your signature below indicates you have read, understand and accept the 2010 ConDFW Art Show Info Sheet, including prices, sizes and payment information, returned check fee information, hours, membership pass policy, mail-in instructions, refund/cancellation policy, and other noted rules. Failure to comply with ConDFW Art Show rules may result in ejection from the Art Show and restriction from future ConDFW conventions. Your signature and payment indicate your request for space at ConDFW 2010, subject to availability. ConDFW's Art Show Officers will contact you to confirm your space or position on the waiting list.

\_\_\_\_\_  
Artist Signature / Parent or Guardian if under 18

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name